

FI

FINANCIAL ACCOUNTING

SYLLABUS

**FINANCE AND
ACCOUNT CONTROL**



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FI - Finance and Account Control

General Objective:

At the end of the course, the participant **will know and manage** the procedures included in the SAP **FI (Financial Accounting) module** that will allow him/her to work as a SAP FI consultant and achieve professional growth, based on the **practical and self-taught learning** acquired in this course.

Aimed at:

Directors of Administration, Finance, Costs, Treasury, Systems, and in general all professionals and senior managers involved in the management of administrative and operational activities in companies.

SAP S/4HANA

Duration: 6 Sessions

Total 30hrs

Thematic Content

FI-GL - General Accounting

Unit 1: Master Data

- Ledger
- Creating Account Codes
- GL Account Extension
- Creation of the Primary Cost Element
- Maintenance of Costs and Type of Activity

Cost Allocation Element

- Creation of the Secondary Cost Element
- Creating Supplier Master Codes
- Creating Customer Master Codes
- Creation of Master of Internal Order
- Creating Asset Master Codes
- Asset Subnumber Codes
- Viewing Asset Master Codes
- Creation of Bank Key Masters
- Creation of the house bank
- Maintaining Check Batches for Each Bank

Unit 2: Transactional Operations

- Book a Daily Voucher
- Journal Viewing Voucher
- Accumulation Document/Declaration of Reservation
- Reverse Accrual/Deferral Document
- Individual Reversal
- Creating a sample document
- Show Sample Document
- Pass the Entry Using the Sample Document

FI - Finance and Account Control

Thematic Content

- Recurring Ticket Reservation
- Publication of Recurring Entries

FI-AP – Accounts Payable

Unit 3: Accounts Payable

- Seller's Invoice Publication
- Seller Credit Memo Publication
- Seller Invoice Payment
- Advance Payments to Sellers
- Payment Offset Down
- Memorandum Entries/Noted Items

IMPORT PROCESS

FI-AR – Accounts Receivable

Unit 4: Accounts Receivable

- Customer Invoice
- Reservation of Customer Invoices
- Client Collection
- Payment Printing on Slips
- Delete Open Line Items in the GL account
- Customer progress
- Compensation Advance
- Refund of Advance to the Client
- Delete Customer Invoice with Advances

REVALUATION OF CURRENCY /REPORTING

- Maintain the Exchange Rate
- Loss of Realized Gain
- Unrealized Gain or Loss
- Revaluation/Restoration of General Ledger A/c

LETTER OF EXCHANGE

- Procedure for Publication of Change Invoices Receivable
- Acceptance of Bills of Exchange
- Invoice Discounting
- Reverse Contingent Liability
- Memorandum Entries (Noted Items)
- Reversal of Noted Entries

FI-AA – Fixed Assets

Unit 5: Fixed Assets

- Creation of master material
- Vendor Master Extension
- Creation of internal order
- Budget Internal Order

FI - Finance and Account Control

Thematic Content

- Creating a purchase order
- Release Purchase Order
- Receipt of Goods
- Invoice verification
- Liquidation of internal order
- Creating an asset master
- Liquidation of CWIP to the main asset.
- Final settlement of CWIP to the main asset
- Depreciation execution
- Sale of assets with the client
- Sale of assets without a client
- Asset Sales
- Asset Scrapping
- Transfer of assets
- Asset Revaluation
- Impairment of Assets

FI-CO – Cost Control

Unit 6: Control and Costs

- Multi-level BOM/Display Pump
- Screen routing
- See cost of the Final Product
- Screen Production Order
- Confirmation of the Production Order
- See Material Document
- To Obtain the Actual Cost of Settlement of the Production Order
- Overload Assessment Cycle
- Execution of the Evaluation Cycle
- Month-end process WIP calculation
- Settlement of orders that are in WIP
- Change of the Cut-off Period

Unit 7: End of the month

- End-of-month activities

End of Year Activities

- Fiscal Year Change: Asset Accounting
- Capital WIP CLOSURE
- Customer Supplier Balance Carry Forward
- Year-End Closing: General Ledger

Includes advice on taking the Global Certification Exam as a FI Consultant with SAP.